



THE JUNIOR LEAGUE OF THE CITY OF NEW YORK
130 EAST 80TH STREET, NEW YORK, NY 10075
TELEPHONE: 212 288-6220 FAX: 646-390-6047
WWW.NYJL.ORG

Fall 2009

Dear Prospective Volunteer:

The New Membership Committee is delighted that you are interested in becoming a volunteer with the Junior League of the City of New York, Inc. (NYJL), and we look forward to assisting you in the application process.

Before applying for membership, please give careful thought to the requirements for becoming a NYJL volunteer. The criteria for membership are:

- Interest in volunteerism
- Commitment to community service
- Interest in developing one's potential for community participation
- Residency

Please return your complete application package by mail or hand deliver to the NYJL. **Please do not send your package in stages, incomplete applications will not be reviewed.** You will be notified by e-mail that your application has been received. Please check your spam folder for this confirmation if you do not receive one to your inbox within one month of submitting your application.

Applications are reviewed monthly on the last business day. Applications will be notified of their acceptance as a Provisional Volunteer by the 20th of the following month.

Please be aware that there are a limited number of spaces in each Provisional Training Program. Each class is filled on a first come, first serve basis. Applications are accepted until all available spaces in the Provisional Training Program are filled.

The New Membership Committee looks forward to welcoming you to the NYJL. If you have any questions, please feel free to email us at newmembership@nyjl.org.

Sincerely,

Michele Baez and Laurie Ezell
Co-Chairs, New Membership Committee

NYJL MISSION STATEMENT

“The New York Junior League is an organization of women committed to promoting volunteerism and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

The New York Junior League reaches out to women of all races, religions and national origins who demonstrate an interest in and commitment to volunteerism.”

MEMBERSHIP REQUIREMENTS

Once your admission packet is submitted and upon being accepted into NYJL, your status changes from prospective volunteer to Provisional. As a Provisional volunteer in the NYJL, you commit yourself to:

- Completing the Provisional Training Course
- Fulfilling your financial obligations

All volunteers, Provisional, Active and Sustainer, have NYJL house accounts. All house account charges must be paid in full on a monthly basis.

Following are the dues and fees for the Provisional Training Program:

- Application Fee (non-refundable) \$100
- Provisional Training Course Fee (non-refundable) \$150
- Dues (pro-rated for the first year according to the date accepted as Provisional Volunteer)

College-Age Provisional	\$334 (\$35 applied to AJLI dues)
Provisional – Fall 2009 Course	\$485 (\$35 applied to AJLI dues)
Provisional – Spring 2010 Course	\$260 (\$35 applied to AJLI dues)

Any volunteer who is in good financial standing or in the performance of her NYJL duties may resign in good standing and be reinstated at a later date by the majority vote of the Board of Managers.

On an annual basis, an Active volunteer is required to:

- Participate on an NYJL committee by attending 75 percent of the meetings scheduled by her assigned committee.
- Attend two membership meetings during the NYJL fiscal year (July 1 - June 30).
- Fulfill her financial obligations.

It is the obligation of each NYJL volunteer and prospective volunteer to keep the NYJL current on her mailing address, telephone, and email contact information.

NYJL APPLICATION FOR MEMBERSHIP

Name: _____
First Middle Last

Address: _____
Street Apt #

City State Zip Code

- I live within a 50-mile radius of NYC.
- If no, how long have you lived outside a 50-mile radius? _____ (must be less than 2 yrs)

Phone: _____ (Home) Email: _____
_____ (Work) Email2: _____
_____ (Mobile)

Date of Birth _____ I am at least 16 years of age.
Day/Month/Year

STATEMENT OF UNDERSTANDING AND INTENT

Please read each item and mark the box with a check ✓ to indicate your affirmation of the statement.

- I have carefully reviewed the Membership Requirements as well as the material describing the purpose and programs of the New York Junior League.
- I understand and accept the commitments of membership in the NYJL (including training, committee participation, membership credits and financial obligations) and would like to be considered for volunteer status at this time.
- I have included the two required letters of recommendation in my application packet.
- I have completed the “Commitment to Volunteerism” section of the application.
- I have included my non-refundable application processing fee of \$100 via personal check or receipt of my online payment.

COMMITMENT TO VOLUNTEERISM

Please answer the following questions:

- 1) Women join the Junior League for a variety of reasons, such as volunteerism, leadership training, networking, and social events. To help you get the most out of your experience, please tell us why you want to join the Junior League and what you hope to gain by joining our organization.
- 2) Please describe applicable skills, experiences, or knowledge that will enhance your effectiveness as a volunteer.

GUIDELINES FOR LETTERS OF RECOMMENDATION

All prospective volunteers must have two letters of recommendation included in their application packet.

Authors of the letters of recommendation should include the following in their letter:

- Relationship of prospective volunteer to the author (from school, professionally, socially, relative, or other community service experience).
- Why the prospective volunteer would be a good New York Junior League volunteer.
- What experiences or skills the prospective volunteer has that would contribute to her success as a volunteer.

Example of a Letter of Recommendation:

Ms. Michele Baez and Ms. Laurie Ezell
Co-Chairs, New Membership Development
The Junior League of the City of New York
130 East 80th Street
New York, NY 10075

Dear Ms. Baez and Ms. Ezell:

It is with pleasure that I write a letter of recommendation on behalf of Sara Smith as she seeks to become a volunteer of The New York Junior League. Sara has been a friend and a co-volunteer with me at The Museum of the City of New York for the past three years.

Her organizational skills, dedication, and leadership qualities have revealed themselves in her position as last year's co-chairman of the Museum's Friends Committee... (etc.) This event involves...(etc.) Professionally, Sara works for Wired magazine as a...(etc.) Her experience there...(etc.) I believe Sara would be a good NYJL volunteer in many ways. Her enthusiastic nature...(etc.)

Sincerely,
Hand written signature